### Washtenaw Community College Comprehensive Report

# MUS 205 Voice II Effective Term: Winter 2025

#### **Course Cover**

**College:** Humanities, Social and Behavioral Sciences **Division:** Humanities, Social and Behavioral Sciences

Department: Arts
Discipline: Music (new)
Course Number: 205
Org Number: 11400
Full Course Title: Voice II
Transcript Title: Voice II

Is Consultation with other department(s) required: No

**Publish in the Following:** College Catalog, Time Schedule, Web Page **Reason for Submission:** Three Year Review / Assessment Report

**Change Information:** 

Consultation with all departments affected by this course is required.

**Course description** 

Pre-requisite, co-requisite, or enrollment restrictions

**Outcomes/Assessment Objectives/Evaluation** 

**Rationale:** Adjustment of outcomes and objectives to current course needs.

**Proposed Start Semester:** Fall 2024

Course Description: In this course, students will continue to develop and expand vocal techniques by studying a diverse and challenging repertoire of song. Students will apply technique using the basics of the anatomy and physiology of the voice to enhance vocal skills. Student will study and perform an extended repertoire in class and receive instruction in a group setting as well as assist the class in production of at least one performance event.

#### **Course Credit Hours**

Variable hours: No

Credits: 3

**Lecture Hours: Instructor: 45 Student: 45** 

Lab: Instructor: 0 Student: 0 Clinical: Instructor: 0 Student: 0

**Total Contact Hours: Instructor: 45 Student: 45** 

Repeatable for Credit: NO Grading Methods: Letter Grades

Audit

Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

### **College-Level Reading and Writing**

Reduced Reading/Writing Scores

#### **College-Level Math**

No Level Required

#### **Requisites**

#### Prerequisite

MUS 204 minimum grade "C"

and

#### Prerequisite

Academic Reading Level 3; Academic Writing Level 3

#### **General Education**

#### **Degree Attributes**

Below College Level Pre-Reqs

### **Request Course Transfer**

#### **Proposed For:**

Eastern Michigan University

Ferris State University

Grand Valley State University

Jackson Community College

Kendall School of Design (Ferris)

Lawrence Tech

Michigan State University

Oakland University

University of Detroit - Mercy

University of Michigan

Wayne State University

Western Michigan University

College for Creative Studies

Central Michigan University

# **Student Learning Outcomes**

1. Demonstrate vocal production techniques appropriate to song repertoire and expressive requirements.

#### Assessment 1

Assessment Tool: Outcome-related performance

Assessment Date: Winter 2027

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections Number students to be assessed: All students

How the assessment will be scored: Departmentally-developed rubric

Standard of success to be used for this assessment: 75% of the students will score 75% or

higher.

Who will score and analyze the data: Departmental faculty

2. Demonstrate enhanced vocal techniques based on the anatomy and physiology of the voice.

#### **Assessment 1**

Assessment Tool: Outcome-related performance

Assessment Date: Winter 2027

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections Number students to be assessed: All students

How the assessment will be scored: Departmentally-developed rubric

Standard of success to be used for this assessment: 75% of the students will score 75% or

higher.

Who will score and analyze the data: Departmental faculty

3. Demonstrate an understanding of group needs for a final performance.

#### Assessment 1

Assessment Tool: Outcome-related performance

Assessment Date: Winter 2027 Assessment Cycle: Every Three Years

Course section(s)/other population: All sections Number students to be assessed: All students

How the assessment will be scored: Departmentally-developed rubric

Standard of success to be used for this assessment: 75% of students will score 75% or better.

Who will score and analyze the data: Departmental faculty

#### **Course Objectives**

- 1. Apply diverse diaphragmatic breath support techniques as determined by the musical piece.
- 2. Apply the use of diction and projection as determined by the musical piece.
- 3. Sing using the various vocal registers as appropriate to the musical piece.
- 4. Practice memorization by executing memorized performance.
- 5. Demonstrate complex emotional expression using deliberate vocal performance choices as determined by the musical piece.
- 6. Demonstrate complex emotional expression using diverse and deliberate body language performance choices.
- 7. Collaborate with instructor and students to co-produce a final program.
- 8. Produce a final performance in collaboration with an accompanist, lighting and sound.
- 9. Assist in marketing and promotion as needed to build an audience.

#### **New Resources for Course**

Music videos and related materials in LMS

#### **Course Textbooks/Resources**

Textbooks Manuals

Periodicals

Software

### **Equipment/Facilities**

Level III classroom

Other: A functional tuned piano is required for instruction as is access to stage/theater performance space

<u>Reviewer</u>	<b>Action</b>	<u>Date</u>
Faculty Preparer:		
Michael Naylor	Faculty Preparer	Jan 05, 2024
Department Chair/Area Director:		
Elisabeth Thoburn	Recommend Approval	Jan 10, 2024
Dean:		
Anne Nichols	Recommend Approval	Jan 26, 2024
<b>Curriculum Committee Chair:</b>		
Randy Van Wagnen	Recommend Approval	May 06, 2024
<b>Assessment Committee Chair:</b>		
Jessica Hale	Recommend Approval	May 08, 2024
<b>Vice President for Instruction:</b>		
Brandon Tucker	Approve	May 30, 2024

#### Washtenaw Community College Comprehensive Report

MUS 205 Voice II

Effective Term: Winter 2018

- Course Cover
  - Division: Humanities, Social and Behavioral Sciences
  - **Department: Performing Arts**
  - Discipline: Music Course Number: 205 Org Number: 11630
  - Full Course Title: Voice II Transcript Title: Voice II
  - Is Consultation with other department(s) required: No
  - Publish in the Following: College Catalog, Time Schedule, Web Page
  - Reason for Submission: Three Year Review / Assessment Report
  - Change Information:
    - Consultation with all departments affected by this course is required.
    - Course description
    - Outcomes/Assessment
    - Objectives/Evaluation
  - Rationale: This course is scheduled for a syllabus review.
  - Proposed Start Semester: Winter 2018
  - Course Description: In this course, students continue to develop and expand vocal techniques by studying a diverse and challenging repertoire of song. Students will apply technique using the basics of the anatomy and physiology of the voice to enhance vocal skills. Student will study and perform an extended repertoire in class and receive instruction in a group setting.
- Course Credit Hours
  - o Variable hours: No
  - o Credits: 3
  - Lecture Hours: Instructor: 45 Student: 45
  - Lab: Instructor: 0 Student: 0 Clinical: Instructor: 0 Student: 0

**Total Contact Hours: Instructor: 45 Student: 45** 

- Repeatable for Credit: NO
- Grading Methods: Letter Grades

Audit

Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

- College-Level Reading and Writing
  - o No Basic Skills Prerequisite
- College-Level Math
  - o No Level Required
- Requisites
  - Prerequisite
     MUS 204 minimum grade "C"
- General Education
  - o Degree Attributes
  - Below College Level Pre-Reqs
- Request Course Transfer
  - o Proposed For:
    - Central Michigan University
      - College for Creative Studies
      - Eastern Michigan University
      - Ferris State University
      - Grand Valley State University
      - Jackson Community College
      - Kendall School of Design (Ferris)
      - Lawrence Tech
      - Michigan State University
      - Oakland University
      - University of Detroit Mercy
      - University of Michigan
      - Wayne State University
      - Western Michigan University
- Student Learning Outcomes

- 1. Demonstrate enhanced vocal techniques using an extended repertoire of song.
  - Assessment 1
    - Assessment Tool: Departmental review of performances
    - Assessment Date: Fall 2018
    - Assessment Cycle: Every Three Years
    - Course section(s)/other population: All sections
    - Number students to be assessed: Random sample of 50% of the students enrolled, with a minimum of one full section.
    - How the assessment will be scored: A departmentally-developed rubric
    - Standard of success to be used for this assessment: 70% of the students will score 75% or higher.
    - Who will score and analyze the data: Departmental faculty.
- 2. Demonstrate enhanced vocal skills using techniques based on the anatomy and physiology of the voice.
  - Assessment 1
    - Assessment Tool: Departmental review of performances.
    - Assessment Date: Fall 2018
    - Assessment Cycle: Every Three Years
    - Course section(s)/other population: All sections.
    - Number students to be assessed: Random sample of 50% of the students enrolled, with a minimum of one full section.
    - How the assessment will be scored: A departmentally-developed rubric
    - Standard of success to be used for this assessment: 70% of the students will score 75% or higher.
    - Who will score and analyze the data: Departmental faculty.
- Course Objectives
  - 0. Apply diverse diaphragmatic breath support techniques as determined by the musical piece.
  - 1. Apply the use of diction and projection as determined by the musical piece.
  - 2. Sing using the various vocal registers as appropriate to the musical piece.
  - 3. Practice memorization by executing memorized performance.
  - 4. Demonstrate complex emotional expression using deliberate vocal performance choices as determined by the musical piece.
  - 5. Demonstrate complex emotional expression using diverse and deliberate body language performance choices.
- New Resources for Course
- Course Textbooks/Resources
  - o Textbooks

- o Manuals
- Periodicals
- o Software
- o Equipment/Facilities

• Other: A functional tuned piano is required for instruction.

Reviewer	<b>Action</b>	<b>Date</b>
Faculty Preparer:		
Tracy Jaffe	Faculty Preparer	Sep 09, 2016
Department Chair/Area Director:		
Noonie Anderson	Recommend Approval	Sep 12, 2016
Dean:		
Kristin Good	Recommend Approval	Sep 20, 2016
<b>Curriculum Committee Chair:</b>		
David Wooten	Recommend Approval	May 05, 2017
<b>Assessment Committee Chair:</b>		
Ruth Walsh	Recommend Approval	Jun 01, 2017
Vice President for Instruction:		
Kimberly Hurns	Approve	Jun 04, 2017

For help screens, select a field and press F1 SECTION I. SUBMISSION INFORMATION

TO THE SECOND STATE OF THE
1. Course: (Enter proposed discipline, number & title here. If changing the number or title of an existing course, give old number or title in box 4 below.)  Discipline/No: MUS 205  Title: Voice II
Banner allows only 29 characters and spaces, for the title. Longer titles will have to be abbreviated.
Division Code: HSS Department Code: PER Effective Term: 01-02 Do not publish on the Time Schedule
2. Type of Approval: (applies to both new courses and changes)    Full Approval
## Change Information: (Check all that apply. Make proposed changes in Section III, Course Syllabus.)    Minor Changes
5. Rationale: (for new course or changes)  To reduce prerequisite to level II - MUS 204 or permission of instructor on first day of class. To raise minimum grade in prerequisite class to C.  SECTION II. SIGNATURES
1. Department Review (To be completed by department chair)  Will any new resources be required?  yes (Attach Resource Form) No new resources are anticipated.  Which departments, that may be affected by this course, have been consulted?  (Attach any relevant documentation)
Does the department support approval of this course?
2. Division Review (To be completed by division dean; if recommendation is no, initial and return to department with rationale attached.)  Is this a curricular priority for your division? Y yes no (Comment
Dean's Signature Date
3. Curriculum Committee Review (Attach additional comments if necessary and forward to Executive Vice President.)  Recommendation  Yes  No  Curriculum Committee Chair's Signature  Date
4. Vice President for Instruction and Student Services Approval (Attach additional comments if necessary.)
Approval Yes No
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ACS Code Entered in Banner VI (1) Entered in Access ( OT   VI Log File VI   1   1   1   1   1   1   1   1   1

SECTION III. COURSE SYLLABUS For help screens press F1. A. COURSE DETAILS (Start with #3. Course and title will automatically appear in 1 and 2 below upon saving or previewing)

1. Course Discipline & No.: MUS	205 2. Title: Voice	ce II			
3. Description: (Please be brief. Explain acronyms if used.)					
	•				
4. Credit Hours:	5. Contact Hours per Ser	mester: 6. Class Capacity	7. Course Options:		
If Variable credit, Give Range:		0.0 30	Distance learning		
to credits		$\frac{0.0}{0.0}$ (If nonstandard, at			
If repeatable for credit, how	Other:	0.0 Class Capacity	Honors Addendum.)		
many times	Total Contact Hrs:	0.0 Exception form.)	P/NP Grading		
8. Prerequisites Concurrent	20101	Minimum	Level 9. Corequisite course(s):		
Course Min. Grade Enrollment	1 II wild Of	Name Score	(limit of 2)		
MUS 204					
<u>D-</u> yes					
* Can take prerequisite before or concurrently	with this course	mnessess sadaddininininass			
* Can take prerequisite before or concurrently with this course.  **Level I is enforced in Banner; Level II is enforced 1st day of class					
	program requirement, specif				
☐ Program Requirement prog	gram(s)	Transfer evaluation	(		
Program Support			□ EMU □ UM		
Basic Skills/Developmental			П		
☐ Transfer ☐ Industry/Professional Dev	<del>eelininnaana aa </del>				
Enrichment					

B. MAJOR INSTRUCTIONAL UNITS A major instructional unit is a grouping of topics that naturally relate to one another. List the major instructional units for this course. Add additional numbers as needed. (You can cut and paste from other documents.)

- 1.
- 2.

For help screens, select a field and pr SECTION I. COURSE SUBMISSION IN			0h 1	· · · · · · · · · · · · · · · · · · ·
1. Course (Enter proposed discipling num	ber & title have 16 about		000	11630
	Title: Voice II	ng the number or title of an existing course, given	ve old number or title	in box 4 below.)
PARTICLE SAN AND DESCRIPTION OF THE PARTICLE SAN AND S	tment Code: PER	Effective Term: Fall, 2000	Do not publi	sh in Time Schedule sh in College Catalog
2. Type of Approval: (applies to both new courses and changes)  Full Approval  Conditional Approval  This proposal previously received conditional approval for the Term:	New Course	ge(s) (If <u>not</u> due for review, submit section of Inactive Course (Submit Sections I and II only.)	for: (check all that go directly to Sectionse	it apply) ion II.)
4. Change Information: (Check all that an Minor Changes	ct hours were:  exp	hanges in Section III, Course Syllabus.)  Major Changes (Major changes will be Credit hours (credits were: 2) Core Elements: (Elements to be ad (Elements to be rei Grading Course Objectives affecting core ele Total Contact Hours (total contact Honors (Attach Honors Section Ap Distance Learning - major (Attach I Learning & the Student Handout f	ded:emoved:ements hours were: 30eproval Form.) Preliminary Appro	) val Form for Distance
5. Rationale for changes:	<del>h is hiddun y resignati had a sanara a</del> Farara a sanara a sa	тими в при		
To add academic and theoretical comp	onents to the course;	to increase time available for work w	ith individuals in	class
SECTION II. COURSE REVIEW INFOI	RMATION AND SIGN	NATURES	***************************************	
1. Department Review (To be completed Will significant new resources be required Have departments that may be affected Does the department support approval of Print:    Print:   Control   Fractiff   Faculty   Prepare	red? yes no oby this course been confithis course? yes  Signature  Signature	(If yes, explain sulted? Ves no (Explain	Date Date	3/5/00 4-27.00
2. Division Review (To be completed by a Will significant new resources be required as this a curricular priority for your division What is your estimate of projected enrol Recommendation Yes No	red? yes vno sion? yes no llment? Division Dean's Signa	(If yes, have they been secured? yes (Comment		-27-00
3. Curriculum Committee Review (Attack Recommendation Yes No	Curriculum Committe	e Chair's Signature	Date	
4. Vice President for Instruction and Stu	ident Services Approv	al (Attach additional comments if necessar	ary.)	
Approval Yes No	Vice Prosident's Signe	Millen	Date	**************************************
Data File (0) (0) ACS Code Core Elements Approved 13, 14	111 /	Catalog File Date 5 05 00  New Syllabus Date	CIF File Date	50800
	*	inactivale mus 200	TRIBUTED & FI	LED
Document Code: C:\Course Outlines\MUS 205.do	<b>c</b>		HUN 22 200	3/9/2000

SECTION III. COURSE SYLLABUS

For help screens, select a field and press F1.

A	COURSE DETAILS (discipline # an	title will automatically be entered in 1 and 2 below upon saving or previewing)			
1.	Course Discipline & No.: MUS 205	2. Course Title: Vocal Performance			
3.	3. Course Description: This course is a continuation of Music 204, providing studies beyond the beginning stage. It focuses more on individual development in terms of technique, repertoire, and performance. The course also further develops the student's knowledge of theory, sightsinging and basic muscianship as they apply to the singer.				
4.	Credit Hours:3	5. Class Capacity: 20 6. Course Options:			
	If Variable credit, Give Range:to If repeatable for credit, how many times?	(If nonstandard, attach Class Capacity Exception form.)  □ Distance learning (Attach preliminary distance approval form and Section Handout.) □ Honors (Complete Part G.) □ P/NP Grading (Attach rationale.)			
7.	Contact Hours per Semester in:	8. Prerequisite(s): 9. Corequisite(s): (limit to 2)			
	Lecture: Lab: Clinical: 45 Experiential:	none none			
	Total Contact Hrs: 45				
10.	a. Course Purpose:  Program Specialty Program Support Nonprogram Specialty Transfer Enrichment Basic Skills	b. Is this course a requirement for a program?  Curriculum Services to send syllabus:  (If transfer is approved, attach documentation.)  EMU  UofM  No  Other			

B. MAJOR INSTRUCTIONAL UNITS A major instructional unit is a grouping of topics which naturally relate to one another. List in order the major instructional units. Add additional numbers as needed.

- 1. Vocal Technique
- 2. Diction
- 3. Theory
- 4. Performance
- 5. Repertoire

	RE ELEMENT INFORMATION		***************************************	
1. C	ore Element Submission Information: (Please check all that ap	pply)		
Ple	is course has been previously approved for core elements. List ap ase review this course for core elements marked in part 2 below.	proved co	ore elements: 13 & 14	
Thi	is course does not meet any core elements. Explain			
	roposed Core Element(s): (Mark the boxes of only the elements	***************************************	ODDONINASTANISSESSINISISSUUDOODDONINASTERSESSINISSE	
	Total a course meets a core element, refer to t	the Core I	Hewed at this time. For detailed information on the Element Annotations in the Curriculum Manual.)	
<u> </u>	To read and listen in a critical and perceptive way; to speak in an organized, clear, and effective manner.	⊠14.	To be aware of the nature and variety of the human experience through the methods and applications of the humanities	
<u> </u>	To use information sources and information gathering techniques; to cite sources when producing written	<u></u> 15.	To understand the basic principles of scientific inquiry.	
د اساء	communications.	<u> </u>	To have a knowledge of basic human biological principles, including those related to wellness.	
	To develop, organize, and express thoughts in writing using standard English.	<u> </u>	To understand the basic principles of the natural sciences, and their relationship to the environment.	
4.	To apply basic mathematics through the level of elementary algebra.	<b>□</b> 18.	To understand the basic principles and applications of technology.	
<u></u>	To represent and solve problems using mathematical techniques.	<b>19</b> .	To understand the principle of integrating technological	
☐ 6.	To interpret elementary descriptive statistics.	<b></b>	elements into systems.	
7.	To comprehend and use concepts and ideas.	<b>□</b> 20.	To understand the relationship of technology to individuals, society, and the environment.	
8.	To develop, express, test, and evaluate ideas.	<u> </u>	To understand the methods and applications of the social sciences in exploring the dynamics of human behavior.	
9.	To analyze problems, develop solutions, and evaluate results in a clear, logical, and consistent manner.	<b>22</b> .	To understand those principles and values, including	
<u> </u>	To distinguish between fact and opinion; to recognize biases and fallacies in reasoning.		individual rights and civic responsibilities, which maintain and enhance democracy and freedom in a pluralistic society.	
□11.	To use computer systems to achieve professional, educational, and personal objectives.	<b>□</b> 23.	To have a working knowledge of the history, structure, and function of American social, political, and economic institutions.	
□12.	To apply the protocols of computer use and respect the legal and other rights of individuals or organizations.	<b>□</b> 24.	To be aware of the contemporary global community, especially its geographical, cultural, economic, and historical	
<b>⊠</b> 13.	To be aware of the artistic experience in personal and cultural enrichment, growth, and communication.		dimensions.	
DIREC objecti	TIONS: Each core element marked above must be include yes in SECTION D which directly support that core element	ed in the	appropriate core element boxes next to the course	
	urses That Partially Satisfy A Core Element In Combin		ith Other Courses:	
☐ If t	his course is part of a combination of courses that together meet a d reviewed together for core element approval.			
	her course(s) required			
	Comments:			
Curriculum Committee's Comments:				
Comments.				
Vice President's Comments:				
~~~~~~~				

TEMPLATE\COURSE-SYLLABUS APPROVAL FORM.DOT Revised 12/9/1997

Document Code: MUS 206

# D. INSTRUCTIONAL OBJECTIVES AND CORE ELEMENTS SUPPORTED

DIRECTIONS: (These Units should match those listed in Section B.) Use student outcome based language. (Example: The student will develop and support a thesis in an essay.) If the objective is being used to directly support a core element, write the core element number in the box to the right. If needed, additional information on how the core element is to be met and/or assessed for accomplishment can be included under the objective. If desired you may add a section of "overall course objectives" which are not associated with a specific unit. This may be particularly helpful for addressing core elements.

Unit Ol	<u>Ojectives</u>	re Elements
Unit #1	- Vocal Technique	
# 1	The student will continue to reinforce the fundamentals of body alignment, breathing and attack through additional exercises.	d [/3]
# 2	The student will continue to develop his/her voice through more complex and demanding vocalises and repertoire.	g [/3]
Unit #2	- Diction	
# 1	The student will refine their use of vowels and consonants through additional exercises.	[]3
# 2	The student will learn to utilize diction not only to be understood, but as a dramatic device	ce. <u>/3</u>
# 3	The student will study and perform one selection either in a foreign language or utilizing particular accent.	a 13,14
Unit #3	- Theory	
#1	The student will learn music notation to a level which will allow them to play their meloin rhythm.	dies 13
#2	The student will engage in simple sightsinging exercises.	13
Unit #4	Performance	
	The student will continue to develop their practice, mental focus and breathing technique minimize performance anxiety and more fully realize their performance potential. Audition/competition conditions will be simulated.	es to 73
# 2	The student will continue to develop their body/movement skills, as well as their ability t make strong choices to enhance their performance.	0 [13]
Unit #5	– Repertoire	
#1	The student will assess their own abilities and preferences, and develop a profile of the ty of repertoire they would like to pursue.	rpe [13]
# 2	The student will perform at least three new songs in class which fit the repertoire profile they have developed.	13
# 3	The student will prepare a complete repertoire list in an appropriate format.	13

# E. INSTRUCTIONAL METHODS AND EVALUATION

1. I	Instructional Method Lecture/Discussion	ds: (Check the appropriate bo Theory concepts	xes and descr		Concert Attendance
$\boxtimes$	Clinical Instruction	Individual attention in class a	as 🗀	Team Assignme	ents
	Self-Paced Learning			Telecourse	
	Internet Instruction			Video Seminar	
	Computer Simulations			Laboratory Assi	ignments
	On-Site Work Experie	nce		Interactive TV	****
$\boxtimes$	Other Video an in-	class performance so student	can watch the	mselves.	
2. E ⊠	Evaluation Criteria: Attendance		⊠ Quizze	<b>3</b> S	
$\boxtimes$	Class Discussion	•	Tests		
$\boxtimes$	Papers		☐ Midter	m	
П	Portfolio	***************************************	Final E	Exam	***************************************
	Projects	VPVVV-108800000000000000000000000000000000		<b>3371.</b>	**************************************
	Reports		Present	tations	
	Clinical/Work		□ Perform	mances	At least three per semester
	Other			-	
3. A	ttendance Requiren	nents: (For Certification or no	onevaluative p	ourposes.)	
F. E. 1. S	pecial Equipment/Fa	LITIES, TEXTS, MATERIA acilities: (Check the appropria	ALS, AND SI ate boxes and Testing	describe as need	ded.)
	LRC Reserves		Student	Competitions	***************************************
	Computers		Off-Cam		
	CD ROM		Student	Tutors	
	Field Trips		Distance	Learning Class	room

Other 2. Texts: (P	lease indicate if no text is required.)	
Title:	No text required - individual conce chair	od by student
Author:	No text required - individual songs obtain	
Publisher:		
		Est. Cost:
Title:		
Author:		
Publisher:		Copyright Yr:
		Est. Cost:
Title:		
Author:		
Publisher:	**************************************	Est. Cost:
		***************************************
Title:		
Author: Publisher:		Copyright Yr:
Publisher:		Est. Cost:
Title:		
Author:	**************************************	
Publisher:		Copyright Yr:
•		· · · · · · · · · · · · · · · · · · ·
Other Texts:		
e.g. calculat	and/or Uniforms Student will have to Owors, uniforms, tools, and software, etc., exc  Descriptions	luding pen, pencil, paper, or textbooks.)  Cost Estimates
***************************************		***************************************
	Materials Students Will Use: s, books, manuals, maps, LRC reserves, etc.	)
5. Audio/Vis	sual and Computer Materials Students Wideo tapes, slides, audio tapes, software, CE	fill Use:
	Title	Source
CD's, audio		LRC, Faculty personal resources
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# Office of the Vice President Instruction and Student Services

# APPROVAL FORM MAXIMUM CLASS CAPACITY EXCEPTION

Please indicate the type of maximum class capacity exception. (See the back of this page for an explanation of each exception category)			
1. Situational Exception 2. Phased Exception 3. Lor	ng-Term Exception		
Part A: COURSE INFORMATION	• · · · · · · · · · · · · · · · · · · ·		
Music 205 Voice II Discipline Code/Course Number Course Title			
ML 154 Site and/or location			
Part B: RECOMMENDED MAXIMUM CLASS CAPACITY  1. Lecture maximum class capacity  2. Laboratory maximum class capacity  3. Clinical maximum class capacity  4. Practicum (e.g., Co-op, Intern/Externship) maximum class  EFFECTIVE TERM(S)	s capacity		
Part C: RATIONALE (Attach additional sheets as needed) Match student-instructor teaching needs.			
Signatures:  Faculty member/Department Chair	Date: 4,-27.00		
Richard L. Kalant Dean	Date: 4-27-00		
Part D: APPROVAL  Approved Returned (Additional information is needed to support the content of	ort the recommendation)		
Not Approved because:  Signature:	Date:		
Vice President, Instruction and Student Services			
cc Dean and Department Chair			