**Washtenaw Community College**

**Joint Curriculum and Assessment Committee Minutes**

**Thursday, October 31, 2019; 2:00 pm – 3:30 pm; LA 263**

Curriculum Members: Lisa Veasey (Chair), Jennifer Baker (absent), Marvin Boluyt, Scott Britten, Joy Garrett (absent), Valerie Greaves, Rob Lowing, Kiela Samuels

Assessment Members: Shawn Deron (Chair), Jim Egan, Joy Garrett (absent), Patricia Hill, Eva Samulski, Victor Vega (absent), Jason Withrow (absent), Tom Zimmerman

Guests: Beth Marshall, Lisa Nelson, Sera Bird

## Minutes from the meeting of 10/24/19 were approved.

## Review agenda –

## Move CCP 123, 132 and 133 assessment reports to discuss with Beth Marshall

1. COM 102 master syllabus removed from agenda per Bonnie’s request

## Announcements – next week’s meeting will be Assessment Committee only, to finish the assessment data discussion.

## Discussion

1. Paired Assessment Reports and Syllabi – Both
   1. PSY 206 Life Span Developmental Psychology (CAR) – good course summary, nice sample size and breakdown of the results; suggestion to report overall results first, add intended changes to end of report, consider removing essay as an assessment tool, consider procedure for data collection each semester, and add more information regarding how to reinforce theoretical perspectives (Outcomes 1, 2)
   2. PSY 206 Life Span Developmental Psychology (3YR) – recommended approvals with suggested changes to assessment tool for Outcome 1 and 2
2. Limited Review – Both
   1. ~~COM 102 Interpersonal Communication (3YR)~~
   2. ENG 213 World Literature I (3YR) – recommended approval with suggested changes to Outcome 1 and 3 and address assessment report timeline
3. Informational Only – Curriculum
   1. SPN 102 Beginning Conversational Spanish II (CI) – no concerns
   2. SPN 119 Spanish Language Adventures (CI) – no concerns
   3. SPN 205 Second Year Spanish for Business (CI) – no concerns
   4. SPN 211 Intermediate Conversational Spanish (CI) – no concerns
   5. SPN 224 Second Year Spanish II – Literature (CI) – no concerns
4. Full Review – Assessment
   1. ANI 250 Organic Modeling and Rigging (CAR) – excellent analysis of strengths and weaknesses within the framework of the assessment tools, good intended changes; suggestion to move intended changes to the end of the report
   2. CCP 123 Essentials of Early Care and Education – II (CAR) – Good review of the assessment tools, good discussion, great intended changes; no suggestions
   3. CCP 132 Child Development Practicum I (CAR) – good discussion of results and good plan to keep assessment measures up-to-date; suggestion to report results in terms of the standard of success
   4. CCP 133 Child Development Practicum II (CAR) – good discussion of results and good plan to keep assessment measures up-to-date; suggestion to report results in terms of the standard of success
   5. CPS 276 Web Programming Using Apache, MySQL, and PHP (CAR) – good explanation of assessment tools, good dig into the data to find ways to improve student success; suggestion to clarify assessment questions used for Outcomes 1-3 and results for Outcome 4
   6. DRA 180 Theatre Appreciation: The World of Theatre (CAR) – good dig into data, nice reflections on the results and great follow through with the intended changes; no suggestions
   7. ENG 226 Composition II (CAR) – good review of previous assessment report, good description of assessment process, and nice breakdown of results; suggestion to adjust the data collection method and add discussion from both outcomes to intended changes at the end of the report
   8. HSW 230 Field Internship and Seminar I (CAR) – great analysis at the question level to identify strengths and weaknesses; suggestion to add detail regarding the assessment for Outcome 1 (solve problems) and move discussion from all outcomes to the end of the report
   9. PSY 100 Introduction to Psychology (CAR) – great review of previous assessment, good dig into the data at the question level, and great intended change; suggestion to remove test questions from report
   10. SUR 181 Surgical Procedures I Lab (CAR) – concise report with good reflections on assessment results, and good intended changes for assessment tools; suggestion to attach data
   11. WAF 105 Introduction to Welding Processes (CAR) – nice reflections on assessment data and results, good identification of student strengths and areas for improvement in student learning; suggestion to move intended changes to end of the report and remove mention of “A” students

**Adjournment**