

Washtenaw Technical Middle College
Meeting Minuets – WMTTC Board of Directors
May 13, 2020 – GoToMeeting

I. Call to Order: The meeting was called to order by Chairman White at 8:40 a.m.

II. Roll Call: Chairman White, Director Gensheimer, Director Jackson, Director Johnson, Director Miller, Director Milshteyn, Director Peurach, and Director Richards-Schuster

III. Public or Staff Communications: There were none at this meeting.

IV. Updates and Announcements: Sam Rosewig gave an update on how the teachers are doing with online instruction. Dr. Covert also touched on this. It has been difficult at times, but our teachers are making sure that each student has what they need to succeed. The spring/summer semester began on May 11th. Students are in new classes, and we were able to get them all their books and materials with help from the WCC bookstore. Dr. Covert has met individually with each teacher to make sure they are all doing ok and have what they need. He enquired about how the winter semester went and if they had any concerns or problems.

V. Consent Agenda: The Meeting Agenda, Meeting Minuets and Acceptance of the April 2020 financial statements were approved. Director Miller moved and Director Peurach seconded, the motion carried unanimously.

The Board approved a bonus for the BASE advisors for their extra BASE work during the Winter semester. The bonus would be based on how many students each BASE advisor had. Director Miller moved and Director Gensheimer seconded, the motion carried unanimously.

VI. Committee Reports: Finance Committee, Director Miller advised the group that they were holding a budget work session on May 18th at 1:00 p.m. Governance Committee, Director Richards-Schuster had nothing to report on new potential board members. Policy Committee, Chairman White stated that they had nothing to report at this time.

VII. New Business: Dr. Covert gave an admissions update for the Fall of 2020. The admissions enrollment meetings and the paper work would all be signed online this year. Three GoToMeetings are scheduled for parents and students to login to. Sam Rosewig will be conducting the instructional presentation on filing out all the WMTTC paperwork through DocuSign. Dr. Covert will be assigning the new students with their BASE advisor the end of May. The BASE advisors will then contact each new student and set up a time to Zoom or GoToMeeting so they can meet and answer any questions about next fall. The teachers are going to be collecting data on how the online platform is working regarding instructional time. The last 5 days of the school year in June will be for professional development to make sure everyone is using the same platform. There will be comprehensive instruction for all teachers with Blackboard. Dr. Covert wants to make sure that all teachers are on the same page for the Fall should we have to go to online instruction again. Dr. Covert continues to work on the budget for next year, and gave an update on what the cuts made by the State could possibly look like. The group discussed possible graduation ideas. Sam Rosewig has a former WMTTC student working on a video for this year's graduates that we will post for their viewing. WCC has not yet made a decision on when they might hold graduation. Possibly in the fall. The WCC campus may open in late June or early July for faculty, however a statement has not yet been made.

The public will be allowed back on campus August 1, 2020. Dr. Covert continues to meet weekly with the counseling staff to see how our students and their families are doing, and what their needs are.

VIII. Adjournment: Chairman White moved to adjourn and Director Milshteyn seconded, the motion carried unanimously and the meeting was adjourned at 9:55 a.m.